



# UNIVERSITY OF THE PHILIPPINES

Diliman Los Baños Manila Visayas Open University Mindanao Baguio Cebu Tacloban

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## OFFICE OF THE VICE PRESIDENT FOR ACADEMIC AFFAIRS

31 May 2024

OVPAA Memorandum 2024-67

**For:** Institute Directors, Department Chairpersons, Program Coordinators  
The Faculty

**Through:** The CU Chancellors/Dean, UPTC  
The Vice Chancellors for Academic Affairs/ADAA, UPTC  
The Deans

**From:**   
Leo DP Cubillan  
Vice President for Academic Affairs

**Subject:** NEW ACADEMIC POLICIES STARTING AY 2024-2025

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Beginning the first semester of academic year 2024-2025, the University will implement the following academic policies as approved by the President's Advisory Council in a referendum conducted from 20-22 May 2024.

### 1. Academic Calendar

For Constituent Universities (CUs) and Autonomous College (AC) with a semestral schedule, the first and second semesters shall be 16 weeks, and the midyear term shall be 5 weeks. First semester classes will begin in August with final examinations ending in December. Second semester classes will begin in January with final examinations ending in May. The midyear term will begin in June and end in July.

For academic units with a trimestral system, each trimester shall be 12 weeks.

Minor modifications to enhance faculty and student welfare, facilitate effective learning periods, and adapt to challenging weather conditions may be implemented by the CUs and AC.

### 2. Learning Delivery Mode

Undergraduate and graduate courses will follow the blended learning delivery model, which intentionally integrates face-to-face and online learning (both asynchronous and synchronous). Exemptions include clinical rotations, internships, on-the-job training, intensive laboratories, community-based immersion, and similar programs subject to the approval by the Chancellor based on need and circumstances. Sample blended learning models include Models 2 and 3 as mentioned in OVPAA Memo No. 2022-88. The face-to-face component should be at least 50%.

Graduate courses may opt to follow a fully online mode (Model 1 in OVPAA Memo No. 2022-88).

### 3. **University Policies**

University policies on class size, academic delinquency rules, degree program retention rules, Maximum Residence Rule (MRR), prerequisites, grading system, deadline for dropping courses and Leave of Absence (LOA), and attendance, shall be enforced. Policies on learning spaces, course implementation feedback, academic requirements, suggested notices and statements, and course packs stated in **OVPA Memo No. 2023-113** shall also be enforced.

### 4. **Cap on Teaching Units for Lecturers**

The cap on the number of units taught by lecturers shall remain suspended.