The University of the Philippines Los Baños (UPLB) is one of the eight constituent universities of the UP System and is a world-class institution of higher learning, quality research and exemplary public service (Reference: UPLB Official Facebook Page and Official Website).

**Student Population**: Estimated at around 10,000 students.

#### **DIRECTIONS**

### **METRO MANILA TO UPLB (via Public Transport)**

- 1. From CUBAO, QUEZON CITY (Q-MART) ride an HM Bus going to Sta. Cruz, Laguna. (If you are coming from LRT Buendia, ride a DLTB or LLI Bus going to Sta. Cruz Laguna) (If you are from Alabang, ride a Bus from South Station going to Sta. Cruz, Laguna) Tell the conductor to drop you off at Caltex Gas Station in Los Baños, right after Olivarez Plaza.
- 2. Alight at Caltex Gas Station. Ride a Jeepney going to UPLB (jeepneys with signage of "UP College".

# **UPLB TO METRO MANILA (via Public Transport)**

- 1. Ride a Jeepney from UPLB (those jeepneys with signage of Calamba Crossing, Calamba Bayan or Bayan).
- 2. Alight at Olivarez Plaza.
- 3. Ride a Bus going to Cubao, LRT Buendia or Alabang.

# **METRO MANILA TO UPLB (via Private vehicle)**

- 1. Enter SLEX (Southbound).
- 2. Exit at Calamba.
- 3. Go straight along the National Highway (Manila S Road) until you reach the Junction of Barangay Batong Malake in Los Baños, Laguna.
- 4. Turn right going to Lopez Avenue.
- 5. Go straight until you reach the main gate of UPLB.

## **UPLB TO METRO MANILA (via Private vehicle)**

- 1. Drive straight to Calamba, until you reach the Rotonda (Calamba Medical Center).
- 2. Turn left and then go straight until you reach the entrance of SLEX (at the right side) near Petron and Light Industry Science Park II.
- 3. Enter SLEX (Northbound).
- 4. Exit at your point of destination.

### **HOSPITALS:**

UPLB is near three (3) main hospitals namely: University Health Service (UHS) (UPLB's very own hospital located inside the campus), Los Baños Doctors Hospital and Medical Center (LBDHMC) (1.4km from UPLB) and HealthServ Los Baños and Medical Center (HLBMC) (9.8 km from UPLB).

#### MALLS:

It is also near Vega Centre Mall, which is located just right outside the main gate of UPLB, Centro Mall and Robinsons Town Mall along Lopez Avenue and in Junction, Los Baños respectively.

#### **GENERAL ENROLLMENT PROCESS**

### **HOW to ENROLL**

### Freshmen

- 1. Proceed to Physical Examination @ UHS
- 2. Pass medical clearance @ OUR window 2 w/ all the required credentials. (provide photocopy each)
  - a. Admission Notice (original)
  - b. Grade 12 report card (Form 128)
  - c. Form 137 (Grade 7-12 TOR original)
  - d. 2 photocopies of Birth Certificate (PSA) bring original for verification purposes
  - e. Medical Certificate from UHS
  - f. UPLB OUR Form No.3
  - g. Photocopy of Highschool Diploma
  - h. 3 identical 1x1 ID pictures (with name & college at the back)
- 3. Have ID picture taken at ID Room in OUR lobby in front of Window 1
- 4. Claim ID at Window 10
- 5. Claim Form 5 at OUR Window 2

# For more enrollment concerns contact the Office of the University Registrar

Contact Number: 536-2426 Email: <a href="mailto:our.uplb@up.edu.ph">our.uplb@up.edu.ph</a>

#### STUDENT HOUSING AND FOOD SERVICES

### WHERE TO STAY

Living inside the campus make the transition easier because of fun and freedom with comfort and security. UPLB Housing Office manages 10 dormitories. These dormitories provide comfortable living conditions for approximately 2300 residents.

#### WHERE TO EAT

As a community full of students, there are so many best food trip places to eat that also fits student budget around the campus.

## **USUAL DORM POLICIES IN THE CU**

- 1. This Residence Hall Agreement is on a semestral or summer basis.
- 2. As such, the resident who qualifies and still desires to stay in the hall should renew the said agreement or otherwise be advised to leave the hall.
- 3. During the semestral or summer vacation, the residents may be required to vacate their rooms when repainting, repair or general cleaning is to be undertaken.
- 4. Reservation for accommodation by old residents shall commence one month before the end of classes. [through Privilege Reservation]
- 5. Reservation of new applicants will be accepted right after the end of classes. [through Priority Listing]

- 6. Cancellation of reservations will be allowed two (2) weeks before registration; otherwise, all reservations made are considered final.
- 7. No refund shall be given after the second week of classes.

The following shall be grounds for cancellation of residence hall privileges and/or expulsion from residence hall by the residence head:

- 8. Failure to pay monthly rentals for at least two (2) consecutive months.
- 9. Destruction of any part of the residence hall property thereof to include:
  - a. Removal of equipment and/or furnishings without permission of the residence head.
  - b. Tampering with electrical outlets or use of illegal electrical connections.
  - c. Willful breaking or vandalizing of any part and/or furnishings of the residence halls.
- 10. Keeping of inflammable materials inside the building.
- 11. Bringing in of non-residents to enter and/or sleep in the room of the residents without permission from the residence head.
- 12. Cooking inside the room.
- 13. Stealing.

The residents shall be subject to disciplinary action for any of the following acts:

- 14. Carrying of firearms and other deadly weapons within the residence halls
- 15. Drinking of alcoholic beverages in the hall or coming in drunk
- 16. Gambling within the residence hall
- 17. Possession of prohibited drugs or chemicals
- 18. Misbehavior such as fighting, insubordination and gross and deliberate discourtesy.
- 19. Lack of due respect and consideration for the hall staff and one's co-residents.
- 20. Frequent infraction of one of the following rules:
  - a. Silence during appointed hours [10:00 p.m. to 6:00 a.m.]
  - b. Signing in/out of the residence halls
  - c. Observance of curfew hour [10:00 p.m.] on time
- 21. Any other form of misconduct.

# For Dormitory/Accommodation and or housing concerns, please contact UPLB Housing Office

Contact Number: 536-4009 Email: uho.uplb@up.edu.ph

### **Student Financial Assistance**

Under the Republic Act 10931, new students enrolling at UPLB are eligible to avail Free Tuition to cover their matriculation fees. For additional financial assistance, please visit <a href="https://sfaonline.up.edu.ph/">https://sfaonline.up.edu.ph/</a> for more information; for scholarships, loans, and student assistantship, please visit <a href="https://uplbosa.org/">https://uplbosa.org/</a>

## STUDENT SUPPORT/SAFETY AND SECURITY

Counseling and Testing Division

Room 9, CTD, Office of Student Affairs, 2/F, Student Union Bldg., UPLB, College, Laguna

Telephone: (049) 536-7255

Email Address: osactd.uplb@up.edu.ph

Website: <a href="https://www.uplbosa.org">www.uplbosa.org</a> (click Guidance Services)

Student Organizations and Activities Division

Room 8, SOAD, Office of Student Affairs, 2/F, Student Union Bldg., UPLB, College, Laguna

Telephone: (049) 501-6761

Email Address: <a href="mailto:osasoad.uplb@up.edu.ph">osasoad.uplb@up.edu.ph</a>

Website: <a href="https://www.uplbosa.org">www.uplbosa.org</a> (click Student Orgs)

University Health Service

Domingo M. Lantican Avenue, UPLB, College, Laguna

Telephone Nos. 049-536-3247 and 049-536-2470 | 049-536-6238

Email Address: <a href="mailto:uhs.uplb@up.edu.ph">uhs.uplb@up.edu.ph</a>

Facebook Page: https://www.facebook.com/uplbuhs/

University Police Force

Andres P. Aglibut Avenue, UPLB, College, Laguna

Telephone: (049) 536-2243

Email Address: <a href="mailto:upf.uplb@up.edu.ph">upf.uplb@up.edu.ph</a>

# **Contact information of CU OUR and CU Student Affairs**

Office of the University Registrar: For general inquiries, email <a href="mailto:our.uplb@up.edu.ph">our.uplb@up.edu.ph</a>

536-2426 / VoIP: 1340 - 1341 - 1342

Office of Student Affairs: For general inquiries, email <a href="mailto:contact@uplbosa.org">contact@uplbosa.org</a>.

Mailing Address

Room 2, 2/F, Student Union Building, UPLB, Laguna, 4031